



Lost, Stolen, or Destroyed Badge Replacement Sheet

Section I: Applicant Information

Employee Name _____

Employer _____

I am requesting a replacement identification badge due to:

Stolen Badge

Lost Badge

Destroyed Badge

Other _____

Explain circumstances of when you last had the badge and what happened:

In the event that I locate the badge, I will notify the Operations Department and return it immediately.

Signature

Date

Section II: Airport Operations Use Only

Lost Badge # _____

Replacement Badge # _____

Fee Collected By:

Administration

Operations

Amount Paid:

\$25.00 Fee (First Occurrence)

\$50.00 Fee (Second Occurrence)

\$75.00 Fee (Third Occurrence)

See Operations Supervisor

Completed:

Shuck Updated

System Updated

Issued by _____

Date _____